

Elbert County School District C-2

P.O. Box 128
525 Comanche Street
Kiowa, Colorado 80117

“KIOWA INDIANS”

Central Office
(303) 621-2220

kiowaschool.org

Fax
(303) 621-223

Dear Applicant:

Thank you for your interest in a substitute teaching position with the Elbert County School District C-2 (Kiowa). Please submit this application along with the following information to complete your file:

1. Substitute Teacher Application
2. Resume
3. A Copy of your current Colorado Teaching Certificate or Substitute Authorization

Your name will be added to the substitute teacher list when the above items are received, and will remain on the list from year to year, at your request.

Should you have any questions, please feel free to contact the Administration Office at (303) 621-2220, Monday through Thursday between 7:30 A.M. and 4:30 P.M.

Sincerely,

Bret Robinson
Superintendent

Name _____
Date _____

Elbert County School District C-2
SUBSTITUTE TEACHER APPLICATION

Please return this application to:

ELBERT COUNTY SCHOOL DISTRICT C-2
 Personnel Department
 PO Box 128
 Kiowa, Colorado 80117

FOR INFORMATION, CALL:
 (303) 621-2220

PERSONAL DATA:

Name _____ SSN _____

Present Address _____

Home Telephone _____ Business Telephone _____

Permanent Address _____

Permanent Telephone _____ Other Telephone _____

CERTIFICATION : (If not in Colorado, are you eligible to hold a Colorado Certificate? YES NO)

Type _____ Level _____ Endorsements _____
 Exp. Date _____

Type _____ Level _____ Endorsements _____
 Exp. Date _____

EDUCATIONAL BACKGROUND: (List all college/university preparation – most recent first)

Dates	Institution/Location	Major/Minor & Semester Hours	Degree & Year

EMPLOYMENT EXPERIENCE: (Most recent first)

Date/Position	School Address	Principal/Supervisor phone	Reason for leaving

ASSIGNMENT PREFERENCES

List all subjects or grade levels you are willing to teach:

Check the days you would be available to substitute:

Monday Tuesday
 Wednesday Thursday

REFERENCES: List three (3) professional references and one (1) personal reference that we may contact.

Name	Address	Telephone

EMPLOYMENT OBJECTIVE: (In your own handwriting, give a brief overview of your instructional philosophy and why you are interested in a substitute teaching position at Kiowa Schools.)

1. Have you ever been dismissed by, or resigned from employment as a result of or arising out of allegation of sexual misconduct or harassment involving a person under the age of 18 years at the time when the alleged act occurred? YES NO
2. Have you ever been found guilty, or entered a guilty plea or plea of nolo contendere or entered into a deferred prosecution or deferred judgment involving a felony? YES NO

IF YOU ANSWERED YES TO ANY OF THE ABOVE QUESTIONS, PLEASE PROVIDE COMPLETE DETAILS ON A SEPARATE SHEET OF PAPER.

I certify that the information in this application is true and complete to the best of my knowledge and I understand that an omission or falsification of any information in this application may result in refusal of, or immediate discharge from employment.

I understand that employment is contingent upon investigation of any or all statements contained in this application and authorize the release of any information from persons named in this application.

I understand that employment is contingent upon satisfactorily passing a physical examination if such examination is required. I also understand that I may be included in specific and/or random drug testing.

In the event I am employed in Elbert County School District C-2 (Kiowa), I agree to abide by all its applicable policies, rules and regulations.

SIGNATURE _____ **DATE** _____

Elbert County School District C-2 (Kiowa) does not discriminate in hiring on the basis of race, creed, age, sex, national origin, or handicapping condition.